

## **Petition for Name Change of Adult (over 18 years of age)**

-Petitions for name changes are heard in the Courtroom assigned to hear civil motions on Monday, Tuesday and Thursday mornings promptly at 8:45 a.m. Late petitions will not be heard. This is open motions court, so appointments are not needed.

-Petitions must be fully completed and signed prior to presentation.

-There will be a filing fee of \$180 to be paid in the Prothonotary's office immediately after motions court. This is payable by cash, check or credit card. The filing fee to the Prothonotary may be waived if certain income guidelines are met. See the law librarian for more details on the In Forma Pauperis petition. Proof of eligibility is required. Filing fees are subject to change.

-Petitions for a judicial name change may carry the requirement of fingerprinting and advertising in the local newspaper and the local legal journal (administered by the Beaver County Bar Association (724) 728-4888). Fees for the Beaver County Legal Journal (approximately \$124.00), the Beaver County Times (approximately \$194.00) and a fingerprinting fee (\$20.00) cannot be waived. Fees are subject to change.

-You must present at the time of the hearing a civil judgment/lien search for any county you have resided in the past 5 years (except Beaver County which will be obtained by the Court).

-Petitioner must have a present valid photo identification at the time of the hearing.

-No court staff may give legal advice. If you have any questions, you should contact a lawyer. If you need assistance in locating a lawyer you should contact the Beaver County Bar Association Lawyer Referral Service at [www.bcba-pa.org](http://www.bcba-pa.org) or (724) 728-4888.

-If the Petition is denied, the fees will not be reimbursed.

-Petitioner must attach a Certificate of Compliance Form to petition prior to presenting in Civil Motions Court.

-Failure to properly follow the requirements may result in the petition being denied or continued.

-For more information about the process, please visit:

<https://www.palawhelp.org/resource/changing-your-name?ref=up2Py>



**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

IN THE MATTER OF  
PETITION FOR CHANGE OF NAME OF

No. \_\_\_\_\_

\_\_\_\_\_

Type of Pleading:  
**Petition for Name Change of adult**

Filing Party's Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

IN THE MATTER OF  
PETITION FOR CHANGE OF NAME OF

No. \_\_\_\_\_

\_\_\_\_\_

**PETITION FOR CHANGE OF NAME OF ADULT**

Petitioner, \_\_\_\_\_, requests that this Court order a change of the petitioner's name, pursuant to 54 PA C.S.A. §701, et seq., and in support thereof makes the following averments:

1. Petitioner's current address is \_\_\_\_\_  
Beaver County, PA.
2. The petitioner was born on \_\_\_\_\_ and is over the age eighteen years.
3. During the five years preceding the filing of this petition, the petitioner has resided in the following places:

Dates	Address
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_____	_____
_____	_____
_____	_____

4. There are no judgments or decrees pending against the petitioner.
5. The petitioner requests that his/her name be changed from \_\_\_\_\_ to \_\_\_\_\_.
6. The reason(s) for the requested change is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHEREFORE, the petitioner respectfully requests that this Court schedule a hearing upon this petition and enter an order directing notice of the hearing changing his/her name from \_\_\_\_\_ to \_\_\_\_\_.

Respectfully submitted,

\_\_\_\_\_  
Petitioner's signature

\_\_\_\_\_  
Petitioner's printed name

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

IN THE MATTER OF  
PETITION FOR CHANGE OF NAME OF

No. \_\_\_\_\_

\_\_\_\_\_

**VERIFICATION**

I, \_\_\_\_\_, Petitioner herein, hereby verify that the information contained in the Petition for Change of Name is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Petitioner's signature

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

IN THE MATTER OF  
PETITION FOR CHANGE OF NAME OF

No. \_\_\_\_\_

\_\_\_\_\_

ORDER

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ upon the motion of the petitioner, it is ORDERED and NOTICE is hereby given that a hearing upon the Petition of \_\_\_\_\_ to change his/her name to \_\_\_\_\_ is fixed for \_\_\_\_\_, 20\_\_, at \_\_\_\_\_ . m. in Courtroom \_\_\_ of the Beaver County Courthouse, Beaver, Pennsylvania, when and where all interested parties may appear and show cause, if any, why the request of the petitioner should not be granted.

The petitioner is directed to give notice of the filing of the petition and of the date of the hearing by publication in a newspaper of general circulation in Beaver County, and the Beaver County Legal Journal and produce original proofs of publication at the time of hearing.

BY THE COURT:

\_\_\_\_\_  
Presiding Judge

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
PENNSYLVANIA**

IN THE MATTER OF  
PETITION FOR CHANGE OF NAME OF

No. \_\_\_\_\_

\_\_\_\_\_

**ORDER**

AND NOW, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, upon consideration of the attached petition of \_\_\_\_\_ for change of name, and upon presentation of proof of publication of notice as required by law, with proof that there are no judgments or decrees of record or any other matter of like character against petitioner, it is hereby ORDERED that the name of petitioner \_\_\_\_\_ is changed to

\_\_\_\_\_.

BY THE COURT:

\_\_\_\_\_  
Presiding Judge

CERTIFICATE OF COMPLIANCE

RE: ACCESS TO COURT CASE RECORDS

CASE NO: \_\_\_\_\_

I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents.

Submitted by:

\_\_\_\_\_  
Printed Name

Signature:

\_\_\_\_\_

Name:

\_\_\_\_\_

Attorney No. (if applicable):

\_\_\_\_\_