



**SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
PRINTING OF ATTRACTIONS GUIDE FOR BEAVER COUNTY TOURISM**

**BEAVER COUNTY COMMISSIONERS
BEAVER COUNTY COURTHOUSE
810 THIRD STREET
BEAVER, PA 15009**

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REQUEST FOR BIDS

The Board of Commissioners of the County of Beaver, Pennsylvania, is requesting sealed bids for the Printing of Attractions Guide for Beaver County Tourism, in accordance with the terms and conditions herein requested.

Bid Forms and Specifications may be obtained after 10:00AM, on TUESDAY, OCTOBER 13, 2026, from Wayne Souffrant, Director of Central Services, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, or on the Beaver County website, at www.beavercountypa.gov, under Jobs / Bid Requests for Consideration.

All bids must be submitted on Bid Forms provided by the County of Beaver.

Each bid submitted must be accompanied by a bid security in the form of a Certified Check, Cashier's Check or Bid Bond, in the amount of ten percent (10%) of the bid submitted, the same payable to the "County of Beaver, Pennsylvania". No bid will be considered unless it is so guaranteed. The Bond face and the accompanying power of attorney must be signed and sealed in the original. Copies and facsimiles will not be accepted.

No bid or any portion thereof may be withdrawn after the bid opening date hereinbelow specified and during the ensuing forty-five (45) days thereafter.

Sealed bids will be receive until 4:30PM, on MONDAY, NOVEMBER 16, 2026, at the office of Maria Longo, Controller, in the Controller's office, First Floor, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, and all bids so received shall be opened and read aloud at or about 9:00AM, prevailing time, on TUESDAY, NOVEMBER 17, 2026, at a duly convened meeting of the Board of Commissioners of the County of Beaver, in the Commissioners Public Meeting Room, the aforementioned, Beaver County Courthouse. Award of bid will be determined and proclaimed in accordance with Section 1802 of "The County Code" of Pennsylvania, as amended, 16 P.S. Section 1802.

The Board of Commissioners of the County of Beaver reserves the right to reject any and all bids and to waive any informality(s) in the bids submitted, as public interest may require.

COUNTY OF BEAVER
BOARD OF COMMISSIONERS

DANIEL C. CAMP III, CHAIRMAN
JACK MANNING, COMMISSIONER
TONY AMADIO, COMMISSIONER

Insert Dates: October 13 and 16, 2026

2.0 GENERAL SPECIFICATIONS

**COUNTY OF BEAVER
BEAVER COUNTY COURTHOUSE
810 THIRD STREET
BEAVER, PA 15009**

SPECIFICATIONS AND CONTRACT DOCUMENTS FOR THE PRINTING OF ATTRACTIONS GUIDE FOR BEAVER COUNTY TOURISM

2.1 SCOPE OF WORK

The Board of Commissioners of the County of Beaver, Commonwealth of Pennsylvania, is requesting sealed bids for the Printing of Attractions Guide for Beaver County Tourism, to be constructed in accordance with the terms and specifications hereinafter specified.

2.2 BID FORMS

All bids must be submitted on the Bid Forms attached. All bids shall be submitted in a sealed envelope, prominently marked "Bid Proposal – Printing of Attractions Guide for Beaver County Tourism". All bids must be received and in the hands of Maria Longo, Controller, in the Controller's office, First Floor, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, by 4:30PM, prevailing time, on MONDAY, NOVEMBER 16, 2026. All bids so returned shall be opened in public and read aloud at or about 9:00AM, prevailing time, on TUESDAY, NOVEMBER 17, 2026, at a duly convened meeting of the Board of Commissioners of the County of Beaver, to be held in the Commissioners Public Meeting Room, First Floor, the aforementioned, Beaver County Courthouse. Award of any bid will be determined and proclaimed following the opening of bids or at a subsequent public meeting of the Board of Commissioners of the County of Beaver, to be held within forty-five (45) days after the bid opening and for a period of forty-five (45) days thereafter. The time and place of any subsequent public meeting to determine and proclaim award of bid shall be publicly announced by the Board of Commissioners of the County of Beaver prior to adjournment of its meeting at which the bid opening shall have taken place.

2.3 AFFIDAVIT FORMS

All bids must be signed by the bidder or an authorized representative. When requested, satisfactory evidence of the authority of any officer or attorney-in-fact signing on behalf of a corporation or association shall be furnished. Each bid must be accompanied by the annexed "Affidavit of Non-Collusion", the "Beaver County Affidavit" and the "Affidavit of the Worker's Compensation Act", properly executed by the aforesaid bidder or an authorized representative. Any bid not so accompanied by the affidavits shall not be considered.

2.4 TAXES

Bid prices quoted must include design, furnishing of materials, delivery and labor to install the items herein requested. All bid prices quoted for the finished project/product shall not include State and/or Federal taxes. The County of Beaver, being a governmental body is, by law, exempt from paying any taxes on purchases made for equipment and materials required to complete the finished project/product. Therefore, when formulating a bid, the bidder should consider any taxes that may occur when purchasing equipment and/or materials for the project.

2.5 DISCREPANCIES / INTERPRETATIONS / CORRECTIONS

Should any bidder find discrepancies or omissions in the General Specifications, or should any bidder be confronted with doubt as to the meaning of said General Specifications, said bidder shall notify in writing Wayne Souffrant, Director of Central Services, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, by telephoning (724) 770-4461 or email, at wsouffrant@beavercountypa.gov.

Questions regarding the technical specifications, design, sites, etc. contained in the Detailed Specifications, said bidder shall contact Gretchen D'Atri, Assistant Director, Beaver County Tourism, by telephoning (724) 770-2093, or email, at gdatri@beavercountypa.gov, no less than seven (7) days prior to the date set for receipt of bids.

Interpretations and/or corrections will be made to all bidders on record in the form of an addendum to the Specifications. All addenda will be emailed to each bidder and will also be placed on the Beaver County website, at www.beavercountypa.gov, under Jobs / Bid Requests for Consideration. It shall be the bidder's responsibility to make inquiry as to the addenda issued. All such addenda shall become part of each contract and all bidders shall be bound by such addenda, whether or not received by the bidder.

2.6 DELIVERY / INSTALLATION / EXCEPTIONS ADDENDUM

Design, delivery, furnishing of materials and installation of the items covered by the Specifications shall be made in the manner provided for in the Detailed Specifications hereinafter set forth. In every case where the bidder cannot comply with the Specifications hereinabove contained and those hereinafter given in the Detailed Specifications and Agreement which follow, the bidder shall list all exceptions thereto in the Exceptions Addendum attached to the Bid Form. Unless exception is made and so taken, the bid will be received in every remaining respect as in full conformity with the Specifications hereof.

2.7 METHOD OF AWARD

The County of Beaver reserves the right to accept or reject any or all bids and award a contract which is deemed to be in its best interest, to the lowest qualified bidder in accordance with available funds.

2.8 **BONDS**

2.81 **BID BOND**

Every bid shall be accompanied by a Certified Check, Cashier's Check or Bid Bond of any surety company authorized to do business in the Commonwealth of Pennsylvania, the sum payable to the County of Beaver, in the amount of ten percent (10%) of the bid submitted, to guarantee the performance of the contract. No bid shall be considered unless so guaranteed. Every Certified Check, Cashier's Check or Bid Bond will be held until the successful bidder has executed a written contract for the performance of the bid within ten (10) days after written notice of the award of the contract, whereupon all bid security received from all the bidders shall be returned. The Bond face and accompanying power of attorney must be signed and sealed in the original. Copies or facsimiles will not be accepted.

2.82 **PERFORMANCE BOND**

A Performance Bond, in the amount of one hundred percent (100%) of the contract bid price, shall be required by the successful bidder before execution of the contract. Such bond is to be executed by a surety company licensed to do business in the Commonwealth of Pennsylvania and acceptable to the Law Department of the County of Beaver. The Performance Bond shall serve as security for the faithful performance and completion of the work in strict accordance with the contract to be executed and part thereof, according to the true intent and meaning of said contract. The premiums on said Performance Bond shall be paid by the successful bidder. Failure to furnish such bond at the time for execution of said contract shall result in said award being voided.

2.9 **STATUTES**

Each bidder shall be required to execute the Affidavit of Non-Collusion, Beaver County Affidavit and the Worker's Compensation Affidavit, attached to the Bid Form. No bid shall be considered unless accompanied by such executed affidavits.

NOTICE IS HEREBY GIVEN THAT THE FOLLOWING FEDERAL OR STATE STATUTES MAY BE APPLICABLE FOR THIS BID. ALL BIDDERS ARE REQUIRED TO MEET THE REQUIREMENTS OF THESE STATUTES AND ANY CONTRACT SO AWARDED WILL REQUIRE COMPLIANCE WITH THESE STATUTES, IF APPLICABLE: **(Additional Laws, Codes and Standards may be applicable and detailed in the Detailed Specifications, attached).**

2.91 TRADE PRACTICES ACT

Trade Practices Act (71 p.s. 773.101)

2.92 STEEL PRACTICES ACT

(Steel Practices Act (73 p.s. 1881)

2.93 PENNSYLVANIA WORKER'S COMPENSATION ACT

Pennsylvania Worker's Compensation Act (77 p.s. 1)

2.94 PENNSYLVANIA PREVAILING WAGE ACT

Pennsylvania Prevailing Wage Act (43 p.s. 1651)

The Minimum Wage Rates (construction projects only) for each craft or classification of all workmen needed to perform this contract during the anticipated term thereof shall be governed by the Pennsylvania Prevailing Wage Act, approved August 15, 1961, P.L. 987, Paragraph 1 (Act No. 442). The minimum wage rates are as set forth according to the Prevailing Minimum Wage Predetermination, only when the estimated cost of the total project is in excess of \$25,000.00. If the cost of this project would be above \$25,000.00, then it would be the bidder's responsibility to include the Prevailing Minimum Wage Rates for each craft or classification in his labor costs. When applicable, a copy of the current Prevailing Minimum Wage Predetermination would be located at the end of this bid package.

2.10 BIDDER'S RESPONSIBILITY

Each bidder shall familiarize himself with all of the attached forms, advertisement, instructions, specifications, insurance requirements and bonds, as he will be held responsible to fully comply therewith.

The Detailed Specifications contain the detailed provisions required for the performance of the project. No information obtained from any officer, agent or employee of the County of Beaver on any such matters shall in any way affect the risk or obligation assumed by the contractor/vendor or relieves him from fulfilling any of the conditions of the contract.

The County of Beaver reserves the right to waive any informality(s) in or reject any or all bids, or accept any bid which it deems to be in its best interest. Qualifications attached to any bid or any other apparent deviations from the Specifications and may be cause for immediate disqualification of any such bid received.

Proposals which are incomplete, unbalanced, conditional or obscure which contain additions not called for, erasures, alterations or irregularities of any kind or which do not comply with the instructions to bidders, may be rejected by the of the County of Beaver.

2.11 ALTERNATE BIDS AND ADDENDA

Alternate bids, except as noted herein, will not be considered.

During the bidding period, bidders may be furnished addenda or bulletins for additions to or alterations to the Specifications, which shall be included in the work covered by the proposal and become a part of the Contract Documents. It shall be the responsibility of each bidder to make themselves aware of all addenda issued **PRIOR** to the bid opening.

2.12 CONTRACT AGREEMENT / NO-LIEN AGREEMENT

The successful low bidder chosen for this project will be provided with copies of the Contract Agreement and No-Lien Agreement to sign and return along with any required bond(s) and insurance certificate(s) prior to execution of the contract by the Board of Commissioners of the County of Beaver.

2.13 BEAVER COUNTY STABILIZATION AGREEMENT (construction projects only)

It is the responsibility of interested bidders to read and understand the Beaver County Stabilization Agreement included in the Attachments section of this bid package. If the bidder's Base Bid Price exceeds \$25,000.00, then the bidder, including all his subcontractors, must be able to meet all of the requirements of Addendum A included in the Stabilization Agreement prior to submission of a bid for this project. If all nine (9) requirements cannot be met, please do not submit a bid for this project. In the event the apparent low bidder cannot provide written documented proof of compliance and qualifications to the Addendum A requirements, the County of Beaver shall reject that bid and consider the next lowest responsible bid.

2.14 CONFIDENTIAL / PROPRIETARY INFORMATION

All proposals and materials submitted becomes the property of the County of Beaver. Any designs, pictures, maps, etc. provided by the County of Beaver, for use in the production of printed materials involve property rights of the County of Beaver and shall be held in strict confidence of the awarded bidder.

All work completed under this contract will be subject to inspection and approval by the County of Beaver and the County of Beaver reserves the right to reject and refuse acceptance of work which is not in accordance with the instructions, data or quality standards of same. Rejected work shall be at the expense of the awarded bidder.

The bidder should indicate in the appropriate space on the Bid Form, the exact format in which they prefer to receive the data/material from Beaver County Tourism for this project.

3.0 DOCUMENTS SUPPLIED BY CONTRACTOR / VENDOR

3.1 BID PROPOSAL FORM

BID LETTING OF NOVEMBER 17, 2026

For: Printing of Attraction Guides for
Beaver County Tourism

To: County of Beaver

Except as may be modified by the Exceptions Addendum, the undersigned bidder proposes and agrees to Print the Attractions Guide for Beaver County Tourism, for the following prices(prices must include all associated costs, including mailing/shipping, etc.):

<u>Quantity</u>	<u>30,000</u>	<u>35,000</u>	<u>40,000</u>	<u>45,000</u>
Year 1 (2027)	\$ _____	\$ _____	\$ _____	\$ _____
Option Year 1 (2028)	\$ _____	\$ _____	\$ _____	\$ _____
Option Year 2 (2029)	\$ _____	\$ _____	\$ _____	\$ _____

1. PLEASE INDICATE BELOW DETAILS OF ANY ADDITIONAL COSTS:

2. REQUESTED FORMAT FOR DATA INFORMATION:_____

Bidder (Company Name)
(Printed)

Name of Authorized Representative

Address

Signature of Authorized Representative

Email Address

Telephone Number

Date

() Bid Bond or () Certified Check or () Cashier's Check in the amount of \$ _____,
the highest quoted bid quantity (45,000)

3.2 EXCEPTIONS ADDENDUM

The following addendum, to be completed in full compliance with the provisions of the Specifications of this proposal, shall constitute all the exceptions which the undersigned bidder has taken to the Specifications of this proposal; in every other respect, the bids herewith submitted are made in full conformity with the Specifications of the proposal:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Bidder

DATED: _____, 2026

By _____
Authorized Representative

3.3 AFFIDAVIT OF NON-COLLUSION

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF BEAVER)

I, _____, being duly sworn
(Name)

according to law, depose and says that I am _____
(Owner – Partner – Corporation – Officer)

of _____
(Name and Address of Bidder)

who submits to the Board of Commissioners of the County of Beaver and hereby declares:

1. That he has read this Bid Proposal and has abided by and agrees to the conditions herein and has carefully read and examined the Proposal and Specifications and does hereby propose to furnish all equipment and do all the work required in accordance with said Proposal and Specifications to bidders, for the amount indicated in this Bid Proposal.
2. That said bidder has not entered into any agreement with any other bidder or prospective bidder, or with another person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders.
3. That this proposal is genuine and not sham or collusive, nor made in the interest of or on behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder, to put in a sham bid, and that the bidder has not in any manner sought by collusion to secure for himself an advantage over any other bidder.
4. That said bidder has not disclosed to any person, firm or corporation the terms of said proposal, or the amount of the Bid Proposal named therein.
5. That this Affidavit, for and on behalf of said bidder, has read the foregoing documents of which this affidavit is a part and that the statements and representations made are true and correct to the best of his knowledge, information and belief.

3.3 **AFFIDAVIT OF NON-COLLUSION (cont.)**

I state that _____,
(Name of my Firm)

understands and acknowledges that the above representatives are material and important and will be relied on by the County of Beaver in awarding the contract(s) for which this bid is submitted. I understand, and my firm understands, that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the County of Beaver of the true facts relating to the submission of bids for this contract.

Bidder

By _____
Authorized Representative

(CORPORATE SEAL)

SWORN TO and subscribed before me
this _____ day of _____, 2026.

Notary Public

My Commission Expires:

3.4 **BEAVER COUNTY AFFIDAVIT**

AS AN AUTHORIZED REPRESENTATIVE OF _____,
I DO HEREBY SWEAR AND AFFIRM THAT NEITHER _____
OR ANY OF ITS AGENTS OR EMPLOYEES HAS GIVEN OR ASSIGNED OR HAS
AGREED TO GIVE OR ASSIGN ANY AFFILIATED WORK OR AGREED TO GIVE ANY
ASSISTANCE IN RECEIVING ANY AFFILIATED WORK TO ANY OFFICER, AGENT OR
EMPLOYEE OF BEAVER COUNTY OR TO ANY CONCERN THAT IS IN ANY WAY
AFFILIATED WITH ANY OFFICER, AGENT OR EMPLOYEE OF BEAVER COUNTY,
WITH AN AGREEMENT OR UNDERSTANDING TO RECEIVE CONSIDERATION FOR
COUNTY BUSINESS IN CONNECTION WITH ABOVE PROJECT AND CONTRACT.

SIGNED: _____

TITLE: _____

DATE: _____

WITNESS: _____

3.5 WORKER'S COMPENSATION AFFIDAVIT

ACCEPTING PROVISIONS OF THE WORKER'S COMPENSATION ACT

State of _____)
) SS:
County of _____)

(Name of Officer, if Corporation)

(Title of Officer)

_____, being duly
(Corporation)

sworn according to law, depose and says that he/they/it has/have accepted the provisions of the Worker's Compensation Act of 1915 of the Commonwealth of Pennsylvania, with its supplement amendments, and has/have insured his/their/its liability thereunder in accordance with the terms of said Act with _____ Company.

Bidder

By _____
Authorized Representative

SWORN TO and subscribed before me
this _____ day of _____, 2026.

Notary Public

My Commission Expires:

3.6 INSURANCE

The successful bidder shall be responsible for all injury(s) to persons, or damage to property, either directly or indirectly, that may result from his operations. The successful bidder shall obtain and pay for such insurance as will protect him from claims under the Worker's Compensation Act and from any other claims to damages for personal injury, including death, or from damages to property, either real or personal, which may arise from operations under this contract, whether such operations be by himself or by anyone directly or indirectly employed by him. The successful bidder shall affect and maintain the following insurance policy(s) for the duration of this contract and any extensions thereof:

1. Worker's Compensation Insurance, including Employer's Liability Insurance, in accordance with the Pennsylvania Worker's Compensation Act.
2. Comprehensive General Liability Insurance, including Products/Completed Operations Liability Insurance, with a combined single limit per location of \$2,000,000.00, including bodily injury, property damage and personal injury.
3. Contractual Insurance.

The County of Beaver shall be named as an additional insured on the successful bidders General Liability policy. Before commencing work on this contract, the successful bidder shall deliver to the County of Beaver certificate(s) from insurance companies or their agents, certifying that such insurance is in effect and will not be canceled during the conduct or work, without thirty (30) days written notice to the County of Beaver. **Said certificate(s) shall name the County of Beaver, 810 Third Street, Beaver, PA 15009, as Certificate Holder.** The successful bidder shall report and pay all Old Age Benefits and Social Security taxes, and other insurance, as required by State and Federal law.

4.0 PROJECT SPECIFICATIONS

4.1 SCOPE OF WORK

The items to be furnished under this Contract shall be in accordance with these Contract Specifications:

Printing of Attractions Guides for Beaver County Tourism

All items not expressly mentioned in the Detailed Specifications, but obviously necessary for the proper execution of the Contract, shall be furnished by the successful bidder, as it is not the intent of the Specifications to delineate or describe every detail and feature of items as provided by the Contract.

4.2 TERM

The Contract will be for one (1) year, 2027. The County of Beaver shall have the sole option to renew the contract for two (2) additional, one (1) year options. Option Year 1 (2028) and Option Year 2 (2029). The County of Beaver will give the successful bidder at least sixty (60) days written notice of its intent to renew the contract.

4.3 ISSUING OFFICE / LOCATION

Beaver County Tourism department is the issuing department for this bid and is located at the Beaver County Recreation Facility, 121 Brady's Run Road, Beaver Falls, PA 15010.

4.4 PAYMENT

Payment shall be in accordance with the lump sum bid price and one hundred percent (100%) final payment shall be made to the County of Beaver upon delivery of the Attraction Guides and acceptance by Beaver County Tourism. All prices quoted must be less State and Federal taxes. The Board of Commissioners of the County of Beaver or it's agent will execute all required tax exemption certificates.

Invoicing should be made to the attention of Tony Caltury, Director, Beaver County Tourism, Beaver County Recreation Facility, 121 Brady's Run Road, Beaver Falls, PA 15010.

4.5 DETAILED SPECIFICATIONS

1. 68-page Attractions Guide, including cover. Information will be provided by Beaver County Tourism.
2. Cover:
Two (2) color sides using 100# Gloss Cover.
3. Text:
Two (2) color sides using 100# Gloss Text.
4. Saddle Stich to 7.5" X 10.75" with bleeds throughout.
5. Packaging:
Banded in 25's and boxed. No more than 75 per box.
6. Mailing:
Ship to Pennsylvania on Display, CTM Media, Visit Pittsburgh and Beaver County Tourism. Prepare boxes for UPS freight. Label boxes with publication name and box numbers (1 of 1, 1 of 2, etc.).
7. Shipping Charges:
 - a. Pennsylvania on Display (Quantity 12,000)
Rapho Business Park
147 Arrowhead Drive, Building 3
Manheim, PA 17545
 - b. CTM Media Group (Quantity 8,000)
CTM Media Group, Attn: Shannon Guay (734) 947-3090
165 Osceola Avenue
Tallmadge, OH 44278
Hours: Monday thru Friday, 9AM to 4PM
Shipper must call Inventory Center 24 hours prior to delivery
 - c. CTM Media Group (Quantity 5,000)
CTM Media Group, Attn: Shannon Guay (734) 947-3090
110 Kisow Drive, Unit 19
Pittsburgh, PA 15205
Extra Storage Space
Hours: Monday thru Friday, 9AM to 4PM
Call Main Office using call button on keypad to enter
* Lift Gate and pallet jack needed for pallet delivery (unmanned location)

4.5 DETAILED SPECIFICATIONS (cont.)

- d. CTM Media Group (Quantity 5,000)
CTM Media Group, Attn: Shannon Guay (734) 947-3090
4715 Township Road 366
Millersburgh, OH 44654
Hours: Monday thru Friday, 9AM to 4PM
* Key inside box. Place delivery to the right-hand side of door in marked section marked in yellow on the floor. Be sure to put key back in the box when you leave.
* Shipper must call Inventory Center at least 24 hours prior to delivery.
* Lift gate and pallet jack needed for pallet delivery (unmanned delivery).
- e. Visit Pittsburgh (Quantity 2,000)
Attn: Colleen Smith
Fifth Avenue Place
120 Fifth Avenue, Suite 2800
Pittsburgh, PA 15222
- f. Beaver County Tourism (Remaining Balance)
Attn: Gretchen D'Atri, Assistant Director
Beaver County Recreation Facility
121 Brady's Run Road
Beaver Falls, PA 15010
- g. The successful bidder will be responsible for mailing an additional quantity of Attraction Guides directly to recipients designated by the County of Beaver. The final quantity of guides to be mailed is to be determined and will be provided to the successful bidder prior to distribution
- h. The County of Beaver will provide the final mailing list and quantity **PRIOR** to the scheduled mailing. The successful bidder **MUST** be able to accommodate the additional mailing within the agreed upon production and distribution schedule.
- i. All bidders shall include in their submitted proposals, all applicable pricing associated with the additional quantity of Attraction Guides, including per-piece mailing and fulfillment costs, addressing, sorting, preparation, handling and postage (page 8 of the Bid Proposal Form, under #1). Postage should be identified separately from other mailing and fulfillment costs.

Note: To see the latest Attractions Guide, please view our website, at www.visitbeavercountypa.com on the homepage and an actual guide can be requested by emailing Gretchen D'Atri, at gdatri@beavercountypa.gov.

4.6 REFERENCES

Please list three (3) prior or current contracts wherein your company is performing similar work as herein requested. The requirements of the referenced contracts should be similar in the amount of work and contract cost to the requirements requested by the Board of Commissioners of the County of Beaver:

COMPANY #1 _____
ADDRESS _____
CONTACT PERSON _____
TITLE _____
PHONE NUMBER _____
EMAIL ADDRESS _____

COMPANY #2 _____
ADDRESS _____
CONTACT PERSON _____
TITLE _____
PHONE NUMBER _____
EMAIL ADDRESS _____

COMPANY #3 _____
ADDRESS _____
CONTACT PERSON _____
TITLE _____
PHONE NUMBER _____
EMAIL ADDRESS _____

**** REFERENCES MUST BE SUBMITTED WITH YOUR PROPOSAL ****