

FY2025 Beaver County CDBG Project Application

PUBLIC FACILITIES AND IMPROVEMENTS PROJECT ELIGIBILITY FORM

Applicant Name: _____ Use the same name as in Part 1 Project Information.

Project Name: _____ Use the same name as in Part 1 Project Information.

Projects eligible for funding under this category include:

- Construction, reconstruction, rehabilitation or installation of public facilities and improvements, and
- The removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements, (such as handicapped accessibility improvements to public buildings and infrastructure).

Such activities may also include the execution of architectural design features, and similar treatments intended to enhance the aesthetic quality of facilities and improvements receiving CDBG assistance, such as decorative pavements, railings, sculptures, pools of water and fountains, and other works of art. Facilities designed for use by persons having special needs are considered public facilities. When such facilities are owned by nonprofit entities or subrecipients, they shall be operated so as to be open for use by the general public during all normal hours of operation.

Neighborhood facilities such as libraries and non-profit facilities that serve the public are included in this category. Libraries must apply for Keystone funds <https://www.statelibrary.pa.gov/Libraries/Subsidies-and-Grants/Pages/Keystone-Recreation-Park-and-Conservation-Funds.aspx>.

Applicants for a park or recreation facility project must apply for PA DCNR funds <https://www.dcnr.pa.gov/Communities/Grants/Pages/default.aspx>. For playgrounds, Kaboom <https://kaboom.org/grants> or DCNR funds must be applied for. CDBG may be requested as match for these funds.

Projects that address public health and safety issues will be given priority.

Include any acquisition and or demolition in this project eligibility form if the applicant is requesting it as part of the CDBG project. Examples would be if the applicant wants to acquire and rehabilitate a building that will be used as community center or wants to demolish a structure to create a public park.

Upon completion of the project, a mortgage will be filed against the property for the amount of the CDBG project. This applies to all projects except infrastructure owned by a municipality.

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Anticipated Budget or Costs: CDBG funds are allocated to projects based on cost estimates provided in the application.

All public facilities and improvements projects require a quote from a qualified professional (for example, contractor, engineer or architect) that verify the anticipated budget. The cost of labor must be estimated at current federal prevailing wage rates. Every project requires an engineer or architect to be hired to bid and oversee the project. Paving projects must last at least 8 years.

Attach estimate(s) or quote(s) for each item listed.

Budget or Cost Item	Amount	Is verification of cost attached?
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Labor at federal prevailing wage	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Engineer/Architect Fees	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total Cost:	\$	

Expected Resources: Fully complete the following chart. List ALL the funding sources that will be used to complete the project.

Use of CDBG funds to leverage other grants or local resources is expected.

Attach proof of each funding source for all non-CDBG funds such as copy of check, letter or other document that shows that the applicant received the funding or that the applicant will receive the funding. If organization is using an undocumented source of funds such as donations, a letter from the Director explaining how and when the funding will be raised must be included.

Funding Source	Amount	Is funding on hand?	Proof
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
CDBG (requested in this application)	\$		
Total Funding:	\$		

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Address(es) where project is located: _____ HUD requires the address(es) where the activities will be undertaken. If the project is in multiple locations, list all addresses.

Attach a copy of deed, lease or other document proving that applicant owns or has rights to improve the property. Not applicable to infrastructure projects where the municipality is the applicant.

Municipality(ies) where project is located: _____

Complete description of all activities included in the project. Provide a detailed but concise narrative description. Describe all aspects of the project in sufficient detail so that a person not familiar with the project will understand it.

Attach maps and/or drawings that help illustrate the project.

Mortgage Consent: Must be completed for all projects except infrastructure owned by a municipality.

I, _____ (printed name of owner) consent to the Community Development Program filing a mortgage in the amount of CDBG funds used on the project. The mortgage balance will be reduced 20% each year for 5 years.

Signature of owner