

FY2025 Beaver County CDBG Project Application

REHABILITATION OF PRIVATE PROPERTY PROJECT ELIGIBILITY FORM

Applicant Name: _____ Use the same name as in Part 1 Project Information.

Project Name: _____ Use the same name as in Part 1 Project Information.

Rehabilitation of private property includes rehabilitation of owner-occupied residential structures under the Home Improvement or Weatherization Program, rehabilitation of non-residential private property owned by non-profit organizations or community service groups, and grants for tap-in fees.

Projects that address public health and safety issues will be given priority.

Rehabilitation of buildings owned by non-profit organizations that provide a service to the public should NOT be submitted under this project eligibility form but should be submitted using the public facilities and improvements project eligibility form.

Include any acquisition and or demolition in this form if the applicant is requesting it as part of a project to rehabilitate private property.

Upon completion of the project, a mortgage will be filed against the property for the amount of the CDBG project.

Anticipated Budget or Costs: CDBG funds are allocated to projects based on cost estimates provided in the application.

All projects require a quote from a qualified professional (for example, contractor, engineer or architect) that verify the anticipated budget. The cost of labor must be estimated at current federal prevailing wage rates. Every project requires an engineer or architect, paid by the applicant for with CDBG project funds, to bid and oversee the project.

Attach estimate(s) or quote(s) for each item listed.

Budget or Cost Item	Amount	Is verification of cost attached?
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Labor at federal prevailing wage	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Engineer/Architect Fees	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total Cost:	\$	

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Expected Resources: Fully complete the following chart. List ALL the funding sources that will be used to complete the project.

Use of CDBG funds to leverage other grants or local resources is expected.

Attach proof of each funding source for all non-CDBG funds such as copy of check, letter or other document that shows that the applicant received the funding or that the applicant will receive the funding. If organization is using an undocumented source of funds such as donations, a letter from the Director explaining how and when the funding will be raised must be included.

Funding Source	Amount	Is funding on hand?	Proof
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
CDBG (requested in this application)	\$		
Total Funding:	\$		

Address(es) where project is located: _____ HUD requires the address(es) where the activities will be undertaken. If the project is in multiple locations, list all addresses.

Municipality(ies) where project is located: _____

Complete description of all activities included in the project. Provide a detailed but concise narrative description. Describe all aspects of the project in sufficient detail so that a person not familiar with the project will understand it.

Attach maps and/or drawings that illustrate the project.

For Applicants other than municipalities, attach a copy of the deed, lease or other document proving that applicant owns or has rights to improve the property.

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Mortgage Consent: Must be completed for all projects except infrastructure owned by a municipality.

I, _____ (printed name of owner)
consent to the Community Development Program filing a mortgage in the amount
of CDBG funds used on the project. The mortgage balance will be reduced 20%
each year for 5 years.

Signature of owner