

Consent Divorce under 3301(c)

Read and follow all instructions carefully!

- ✓ Both spouses must agree to divorce under this section.
- ✓ Divorces are filed in the Prothonotary's Office, located on the first floor of the Beaver County Courthouse.
- ✓ A divorce complaint requires a filing fee unless you qualify for a fee waiver via a petition to proceed *in forma pauperis*.
- ✓ If you are seeking to have the filing fee waived, complete a petition to proceed *in forma pauperis*, which is a separate form and not part of this packet. **Take the completed packet to Courtroom #4 on any Tuesday or Thursday no later than 8:45 a.m. to present to the Judge.** The petition to proceed *in forma pauperis* must be presented with the completed divorce complaint.
- ✓ Make sure the caption (Example: Spouse #1 vs. Spouse #2) and docket number located at the top of the complaint is **identical** on every page – for example, if a middle name is used on the first page, it must be used on every page afterwards.
- ✓ You must sign your name on all forms exactly as it appears within the caption – for instance, if the caption includes your middle initial, your signature must also include your middle initial.
- ✓ Keep copies of each filed document and keep a list of dates that you filed each document – this will come in handy later!
- ✓ The responsibility of submitting accurate paperwork is that of the parties; the Court will not correct filings with mistakes.
- ✓ This packet is merely intended to be provided as guidance, and IS NOT legal advice. Remember – NO courthouse staff may assist in filling out forms. If you have any questions, please consult an attorney.

STEPS

1. Entry of Appearance (Form 1) - Complete & File if self-represented

2. Cover Sheet + Complaint (Form 2) – Complete & File

- Make two (2) copies of completed complaint – one for you, one to serve upon Defendant spouse
- **File the original** with Prothonotary

3. Serve Complaint and File Proof - **MUST serve within 30 days after filing complaint in Prothonotary if spouse lives in PA, you have 90 days to serve if spouse lives outside of PA.**

***If the complaint isn't served within required timeframe, the complaint must be reinstated.**

- **Three Methods of Service:**

- i. **Acceptance of Service (Form 3-A)**

This is used when your spouse acknowledges receipt and is not contesting service.

- 1. If using above method, **Defendant spouse may agree to sign the Acceptance of Service, and then you must file the form.**

- ii. **Certified + Regular Mail (Form 3-B)**

If sent by mail, you must send the complaint via both regular mail AND certified mail, restricted delivery with return receipt requested (use **US Postal Form 3811** from the post office).

- 1. **Once the green card returns, you MUST complete and file an Affidavit of Service by Mail (Form 3-B) with the Green Card attached as Exhibit 1, which must display your spouse's signature.**

- iii. **Personal Service (Form 3-C)**

Any adult, other than you (the petitioning spouse), may hand the Defendant spouse a copy of the complaint.

- 1. **The SERVING ADULT must fill out the Affidavit of Service by Personal Service, which YOU must file.**

4. Wait 90 Days after Spouse Receives Complaint

5. Affidavits of Consent AND Waivers of Notice – **File within 30 days of signing!**

- **Affidavits of Consent (Form 4)**

- i. Confirm complaint filing date is correct (date of Prothonotary timestamp)
 - ii. Both parties must sign, **exactly as the names appear in the caption**, and date their own individual forms

- **Waivers of Notice (Form 5)**

- i. Both parties must sign, **exactly as the names appear in the caption**, and date their own individual forms

Below steps can be done simultaneously.

6. Praecipe to Transmit (Form 6) - Complete & File

- Ensure dates are correct!
 1. **Date of Service = Date that the Defendant spouse RECEIVED the Complaint.**
 2. **Manner/Method of Service = Acceptance of Service, Personal Service, or Certified Mail (See Step #3).**
 - a. **NOTE:** Generally, the Plaintiff spouse is not allowed to hand-serve the Defendant spouse with the Complaint. If the petitioning spouse hand-served the Defendant spouse with the complaint, an Affidavit of Acceptance of Service (Form 3A) must be filed.
 3. **Date of Affidavit Signing:** Look at Form 4 – there should be a completed form for each spouse. Write down the date that you signed your Form 4, and write down the date that your spouse signed their Form 4.
 4. **Date of Waiver Filing:** Look at Form 5 – there should be a completed form for each spouse. Write down the date of the Prothonotary stamp on the Form 5 that you completed, and write down the date of the Prothonotary stamp on the Form 5 that your spouse completed.

7. Divorce Information Sheet (Form 7) - Complete & File

8. Divorce Decree + Certificate of Compliance (Form 8) – Complete Caption on Decree, leave date and signature line blank. Complete attached Certificate of Compliance. File Decree and Certificate of Compliance together.

9. Provide Prothonotary with Two (2) Stamped Envelopes – One preaddressed for each spouse

List of Forms for 3301(c) Divorce

- This list includes only forms that are used in common, simple divorces. Complex divorce matters such as those involving spouses in the military or requests for property division, alimony, attorney's fees, etc., may require legal expertise and additional forms not listed below.
 - **IF YOU FAIL TO RAISE A CLAIM FOR ALIMONY, DIVISION OF PROPERTY, LAWYER'S FEES OR EXPENSES IN YOUR DIVORCE COMPLAINT, YOU WILL WAIVE OR LOSE THE RIGHT TO MAKE SUCH CLAIMS WHEN THE DIVORCE DECREE IS ENTERED.**
-

Form 1: Entry of Appearance

Form 2: Cover Sheet + Divorce Complaint

Form 3-A: Affidavit of Acceptance of Service

Form 3-B: Affidavit of Service by Mail

Form 3-C: Affidavit of Service by Personal Service

Form 4: Affidavit of Consent

Form 5: Waiver of Notice

Form 6: Praecipe to Transmit Record

Form 7: Divorce Information Sheet

Form 8: Divorce Decree

Form 1

Entry of Appearance

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

Plaintiff	:	
	:	
vs.	:	No. _____
	:	
Defendant	:	In Divorce
	:	

**ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY
PURSUANT TO Pa.R.C.P. No. 1930.8**

Check only one box per line when completing the below:

I, the ☐ **Plaintiff** / ☐ **Defendant**, represent myself in the above-captioned case pertaining to:

☐ **Custody** ☐ **Divorce** ☐ **Support** ☐ **Protection from Abuse** ☐ **Paternity**

(If Applicable) REMOVAL OR WITHDRAWAL OF ATTORNEY OF RECORD

☐ **Remove** _____, Esq. myself as my attorney of record.

- OR -

☐ **Withdraw my appearance for the filing party.** *(To be completed by your attorney)*

_____, Esq. (Print name) ID # _____

_____ Attorney Signature Date _____

I understand that I am under a continuing obligation to provide current contact information to the court, to other self-represented parties, and to attorneys of record.

All pleadings and legal papers can be served on me at the address listed below, which may or may not be my home address pursuant to Rule 1930.8:

Print Name

Email address

Signature

Telephone number

Address

Date

City, State, Zip Code

THE PARTY FILING THIS ENTRY OF APPEARANCE MUST PROVIDE NOTICE BY SENDING A COPY TO ALL PARTIES AND ATTORNEYS, INCLUDING THE ATTORNEY REMOVED FROM THE CASE.

Form 2

Cover Sheet + Divorce Complaint

FORM OF COVER SHEET FOR COMPLAINT

Court of Common Pleas of Beaver County
Civil Division
Civil Cover Sheet

For Prothonotary Use Only (Docket Number)

PLAINTIFF'S NAME	DEFENDANT'S NAME
PLAINTIFF'S ADDRESS	DEFENDANT'S ADDRESS
PLAINTIFF'S NAME	DEFENDANT'S NAME
PLAINTIFF'S ADDRESS	DEFENDANT'S ADDRESS

TOTAL NO. OF PLAINTIFFS	TOTAL NO. OF DEFENDANTS	COMMENCEMENT OF ACTION
		☐ Complaint ☐ Notice of Appeal
		☐ Writ of Summons ☐ Transfer From Other Jurisdictions

AMOUNT IN CONTROVERSY	CASE TYPE
☐ \$25,000 or Less	☐ Motor Vehicle ☐ Mortgage Foreclosure ☐ Partition
☐ Over \$25,000	☐ Medical Malpractice ☐ Ejectment ☐ Declaratory Judgment
	☐ Other Professional Liability ☐ Statutory Appeals ☐ Replevin
	☐ Product Liability ☐ Quiet Title ☐ Asbestos
	☐ Other: _____ ☐ Domestic Relations
	☐ Divorce
	☐ Custody

TO THE PROTHONOTARY: Kindly enter my appearance on behalf of Plaintiff/Petitioner/Appellant: (or Pro Se Litigant) Papers may be served at the address set forth below		
NAME OF ATTORNEY (OR PRO SE LITIGANT):		ADDRESS (SEE INSTRUCTIONS)
PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
SIGNATURE	SUPREME COURT IDENTIFICATION NO.	DATE:

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

Plaintiff	:	
	:	
	:	No. _____
vs.	:	
	:	In Divorce
	:	
Defendant	:	

NOTICE TO DEFEND AND CLAIM RIGHTS

You have been sued in Court. If you wish to defend against the claims set forth in the following pages, you must take prompt action. You are warned that if you fail to do so, the case may proceed without you and a decree of divorce or annulment may be entered against you by the Court. A judgment may also be entered against you for any other claim or relief requested in these papers by the Plaintiff. You may lose money or property or other rights important to you, including custody or visitation of your children.

When the ground for the divorce is indignities or irretrievable breakdown of the marriage, you may request marriage counseling. A list of marriage counselors is available in the Beaver County Courthouse, Office of the Prothonotary, Beaver, Pennsylvania.

IF YOU DO NOT FILE A CLAIM FOR ALIMONY, DIVISION OF PROPERTY, LAWYER'S FEES OR EXPENSES BEFORE A DIVORCE OR ANNULMENT IS GRANTED, YOU MAY LOSE THE RIGHT TO CLAIM ANY OF THEM.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW. THIS OFFICE CAN PROVIDE YOU WITH INFORMATION ABOUT HIRING A LAWYER.

IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

**Lawyer Referral Service
The Beaver County Bar Association
<http://bcba-pa.org/lawyer-referral-service/>
788 Turnpike Street
Beaver, PA 15009
Telephone # 724-728-4888**

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

_____	:	
Plaintiff	:	
	:	
vs.	:	No. _____
	:	
_____	:	In Divorce
Defendant	:	

**COMPLAINT FOR DIVORCE UNDER SECTION 3301(c) OR
3301(d) OF THE DIVORCE CODE**

AND NOW, comes the Plaintiff and for cause of action against the Defendant says:

1. Plaintiff is _____ (your name), an adult individual who currently resides at _____ (street address), _____ (city), _____ (county), _____ (state), _____ (zip code).
2. Defendant is _____ (spouse's name), an adult individual who currently resides at _____ (street address), _____ (city), _____ (county), _____ (state), _____ (zip code).
3. Either Plaintiff or Defendant has been a bona fide resident of the Commonwealth of Pennsylvania for at least six months immediately previous to the filing of this Complaint.
4. ☐ Plaintiff / ☐ Defendant currently reside(s) in Beaver County, Pennsylvania

OR

☐ The parties agree to bring this action in Beaver County, Pennsylvania and the written agreement evidencing the same is attached hereto.

5. Plaintiff and Defendant were married on _____ (month/day/year), in _____ (county), _____ (state).

6. There ☐ have / ☐ have not been prior actions of divorce or annulment between the parties. (If there have been, list the jurisdiction and case number): _____
_____.
7. The marriage is irretrievably broken.
8. The parties _____ (are/are not) living separate and apart. If the parties are living separate and apart, they have lived separate and apart since _____ (month/day/year).
9. Plaintiff has been advised that counseling is available and that Plaintiff may have the right to request that the Court require the parties to participate in counseling
10. The Defendant ☐ is / ☐ is not a member of the Armed Services of the United States or any of its allies.
11. Plaintiff requests that the Court enter a decree of divorce.

WHEREFORE, Plaintiff respectfully requests your Honorable Court enter a Decree in Divorce, divorcing Plaintiff and Defendant.

I verify that the statements in the foregoing Complaint in Divorce are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Date:

Respectfully submitted,

Plaintiff's Signature

(signed exactly as appears on cover sheet and caption)

Plaintiff's name – printed

(printed exactly as appears on cover sheet and caption)

Form 3-A

Affidavit of Acceptance of Service

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

_____	:	
Plaintiff	:	
	:	
vs.	:	No. _____
	:	
_____	:	In Divorce
Defendant	:	

AFFIDAVIT OF ACCEPTANCE OF SERVICE

I, _____, Defendant in the above-captioned action depose and say that on this date I hereby accept service of the Complaint in Divorce and Notice to Defend and Claim Rights with Notice of Availability of Counseling.

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated on or after the date
the Complaint is filed)

Defendant's Signature
(signed exactly as appears on cover sheet and caption)

Form 3-B

Affidavit of Service by Mail

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW

_____, Plaintiff	:	
vs.	:	No. _____
_____	:	In Divorce
Defendant	:	

AFFIDAVIT OF SERVICE BY MAIL

I, _____, Plaintiff in the above-captioned action depose and say the following:

1. On _____(date mailed documents), a copy of the Complaint in Divorce and Notice to Defend and Claim Rights with Notice of Availability of Counseling in the above-captioned matter was mailed to the Defendant by Certified Mail, **Restricted Delivery WITH return receipt requested AND** regular mail at the Defendant's last known address, as indicated on the attached mailing receipt.
2. The green card attached hereto displays the signature of _____ (Defendant spouse), and confirms that the Defendant received the aforesaid Divorce Complaint on _____(date of Defendant spouse's signature on green card).
3. The mailing receipt and return receipt (green card) evidencing the same are attached hereto and made a part hereof.

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated on or after the date
the Complaint is filed)

Plaintiff's Signature
(signed exactly as appears on cover sheet and caption)

Exhibit 1:

Green Card and Mailing Receipt

(Attach Green Card + Mailing Receipt to this page and file with Form 3-B)

Form 3-C

Affidavit of Service by Personal Service

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

_____	:	
Plaintiff	:	
	:	
vs.	:	No. _____
	:	
_____	:	In Divorce
Defendant	:	

AFFIDAVIT OF SERVICE BY PERSONAL SERVICE

I, _____, (name of Person Who Served Defendant, Not the Plaintiff),
hereby depose and say the following:

1. I personally served the above-captioned Defendant with a Complaint in Divorce and Notice to Defend
and Claim Rights with Notice of Availability of Counseling, by personally handing the same to
_____ (name of Defendant) on _____ (date).

I verify that the statements in this document are true and correct to the best of my knowledge,
information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S.
§ 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated on or after the date
the Complaint is filed)

Signature of Person Who Served Defendant
(Not the Plaintiff)

Form 4

Affidavit of Consent

(Each party must fill out their own form)

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

Plaintiff	:	
vs.	:	No. _____
Defendant	:	In Divorce

AFFIDAVIT OF CONSENT

1. A Complaint in Divorce under Section 3301(c) of the Divorce Code was filed on _____ (date Complaint filed).

2. The marriage of Plaintiff and Defendant is irretrievably broken and ninety (90) days have elapsed from the date of filing and service of the Complaint.

3. I consent to the entry of a final decree of divorce after service of the Notice of Intention to File the Praecipe to Transmit Record.

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated at least 90 days
after complaint is served)

Signature of ☐ **Plaintiff** / ☐ **Defendant**
(Check box for respective party)

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

_____	:	
Plaintiff	:	
	:	
vs.	:	No. _____
	:	
_____	:	In Divorce
Defendant	:	

AFFIDAVIT OF CONSENT

1. A Complaint in Divorce under Section 3301(c) of the Divorce Code was filed on _____ (date Complaint filed).

2. The marriage of Plaintiff and Defendant is irretrievably broken and ninety (90) days have elapsed from the date of filing and service of the Complaint.

3. I consent to the entry of a final decree of divorce after service of the Notice of Intention to File the Praecipe to Transmit Record.

I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated at least 90 days
after complaint is served)

Signature of ☐ **Plaintiff** / ☐ **Defendant**
(Check box for respective party)

Form 5

Waiver of Notice

(Each party must fill out their own form)

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

Plaintiff	:	
	:	
vs.	:	No. _____
	:	
Defendant	:	In Divorce
	:	

**WAIVER OF NOTICE OF INTENTION TO FILE THE PRAECIPE
TO TRANSMIT RECORD**

1. Without further notice, I consent to the entry of a final decree of divorce.

 2. I understand that I may lose rights concerning alimony, equitable division of property, lawyer's fees, costs or expenses, or other important rights if I do not claim them before a divorce is granted.

 3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed with the Prothonotary.
- I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated at least 90 days
after complaint is served)

Signature of ☐ **Plaintiff** / ☐ **Defendant**
(Check box for respective party)

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

Plaintiff	:	
vs.	:	
Defendant	:	
	:	
	:	
	:	
	:	
	:	

No. _____
In Divorce

**WAIVER OF NOTICE OF INTENTION TO FILE THE PRAECIPE
TO TRANSMIT RECORD**

1. Without further notice, I consent to the entry of a final decree of divorce.

 2. I understand that I may lose rights concerning alimony, equitable division of property, lawyer's fees, costs or expenses, or other important rights if I do not claim them before a divorce is granted.

 3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed with the Prothonotary.
- I verify that the statements in this document are true and correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.

Respectfully Submitted,

Date: _____
(Must be dated at least 90 days
after complaint is served)

Signature of ☐ **Plaintiff** / ☐ **Defendant**
(Check box for respective party)

Form 6

Praecipe to Transmit the Record

(Either party may fill out this form, but it is typically completed by the Plaintiff - only one completed form is needed)

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW

Plaintiff	:	
vs.	:	
Defendant	:	
	:	
	:	
	:	
	:	
	:	
	:	

No. _____

In Divorce

PRAECIPE TO TRANSMIT RECORD

To the Prothonotary:

Transmit the record, together with the following information, to the Court for entry of a divorce decree:

1. Ground for divorce: Irretrievable breakdown under Section 3301(c) of the Divorce Code.
2. Date and manner of service of the Complaint:
 - a. Date of Service: _____;
 - b. Manner of Service: _____ (method of service).
3. Affidavits of Consent:
 - a. Date **signed** by Plaintiff: _____;
 - b. Date **signed** by Defendant: _____.
4. Any related claims unresolved: ☐ Yes / ☐ No
5. Waivers of Notice:
 - a. Date **filed** by Plaintiff: _____;
 - b. Date **filed** by Defendant: _____.

Respectfully Submitted,

Date: _____

Signature of ☐ **Plaintiff** / ☐ **Defendant**

(Check box for filing party)

Form 7

Divorce Information Sheet

(Vital Records)

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW

Plaintiff	:	
	:	
	:	No. _____
vs.	:	
	:	In Divorce
	:	
Defendant	:	

DIVORCE INFORMATION SHEET

Pursuant to Act 2001-82, Vital Statistics Forms are not required by the State effective January 1, 2002. However, the Prothonotary is required to provide the following information in lieu of the Vital Statistics Form.

Please fill in the following information and file with the Prothonotary.

Docket Number: _____

Plaintiff's Name: _____

Defendant's Name: _____

Date of Marriage: _____

Years Married: ____ <5; ____ 5-9; ____ 10-14; ____ 15-19; ____ 20-24; ____ 25-29; ____ 30+

Form 8

Divorce Decree + Certificate of Compliance

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL DIVISION — LAW**

_____	:	
Plaintiff	:	
	:	
vs.	:	No. _____
	:	
_____	:	In Divorce
Defendant	:	

DECREE OF DIVORCE

AND NOW, this _____ day of _____, 202____, it is Ordered and Decreed that the Plaintiff, _____, and the Defendant, _____, are divorced from the bonds of matrimony.

The parties shall reaffirm or change the beneficiary status on any life insurance policies, annuity contracts, pensions, profit sharing plans, or other contractual arrangements providing for payment to a spouse if it is the intention of one of the parties to keep or change the other party as a beneficiary. Failure to do so may result in revocation of the beneficiary designation pursuant to 20 Pa.C.S. §6111.2 (Effect of Divorce or pending Divorce on Designation of Beneficiaries).

The Court retains jurisdiction of any claims raised by the parties to this action for which a final order has not yet been entered.

Any existing spousal support order shall hereafter be deemed an order for alimony pendente lite if any economic claims remain pending.

BY THE COURT:

_____ J.

CERTIFICATE OF COMPLIANCE

RE: ACCESS TO COURT CASE RECORDS

CASE NO. _____

I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents.

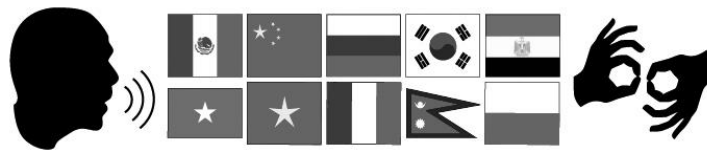
Submitted by: _____

Signature: _____

Print Name: _____

Attorney No. (if applicable): _____

Rev. 02/22/18



Notice of Language Rights

Language Access Coordinator

Beaver County Courthouse, 810 Third Street, Beaver, PA, 15009

724-770-4700

languageaccess@beavercountypa.gov

English: You have the right to an interpreter at no cost to you. To request an interpreter, please inform court staff using the contact information provided at the top of this notice.

Spanish/Español: Usted tiene derecho a un intérprete libre de costo. Para solicitar un intérprete favor de informárselo al personal judicial utilizando la información provista en la parte superior de este aviso.

Mandarin/Cantonese Simplified Chinese/普通话/粤语简体中文: 您有权获得免费的口译员服务。若需要口译员，请使用本通知上方提供的联系信息通知法院工作人员。

Mandarin/Cantonese Traditional Chinese/普通話/廣東話繁體中文: 您有權要求免費傳譯服務。如欲要求傳譯服務，請參閱本通知頂部的聯絡資料，通知法庭職員。

/Arabic: الحق لك الحصول على مترجم دون دفع أي نفقة من جانيك. لطلب مترجم، يرجى إعالم موظفي المحكمة باستخدام معلومات الاتصال المتصلة المقدمة في الجزء العلوي من هذا الشعار.

Russian/Русский: У вас есть право на бесплатные услуги переводчика. Заявка на переводчика подается в суд по адресу, телефону или эл. почте, указанным выше в заголовке этого уведомления.

Vietnamese/Tiếng Việt: Quý vị có quyền được một thông dịch viên giúp mà không tốn chi phí nào cả, xin hãy báo cho nhân viên tòa án dùng thông tin liên lạc có ở trên đầu thông báo này.

Nepali/नेपाली: तपाईंको न िःशुल्क रूपमा भाषा अुवादक राख्छे अधिकार छ। अुवादकको लागि अुरो ि ि न। यस सूच ाको मा ि ददइएको सम्पकन जा कारी भरेर अस्सय कमचारीहरूलाई जा कारी दद ह्यो स।

Korean/한국어: 귀하는 비용에 대한 부담 없이 통역 서비스를 받을 권리가 있습니다. 통역 서비스를 요청하려면 본 통지서의 상단에 기재된 연락처를 통해 법원 직원에게 알려십시오.

Polish/Polski: Ma Pan/Pani prawo do nieodpłatnego skorzystania z usług tłumacza ustnego. Aby zwrócić się o wsparcie ze strony tłumacza ustnego, proszę skontaktować się z pracownikami sądu, korzystając z danych znajdujących się w górnej części niniejszego dokumentu.

/Punjabi/ਪੰਜਾਬੀ/Pakistan: ہاڈے کول بغیر ادائیگی کنڈناں اک مترجم حاصل کرن دا حق اے۔ مترجم دی اونڈے فراہم کنڈناں رابطے دناں معلومات نوں ورہندناں عدالت دے درخواسٹ کرن لئی، مڈربانی کر کے ائس نوٹس دے اونڈے فراہم کنڈناں رابطے دناں معلومات نوں ورہندناں عدالت دے عملے نوں اطلاع دوو۔

Punjabi/ਪੰਜਾਬੀ/India: ਤੁਹਾਨੂੰ ਇਕ ਦੁਭਾਸ਼ੀਆ ਹਾਸਲ ਕਰਨ ਦਾ ਹੱਕ ਹੈ, ਜਿਸ ਦੀ ਤੁਹਾਨੂੰ ਕੋਈ ਲਾਗਤ ਨਹੀਂ ਲੱਗੇਗੀ। ਇਸ ਲਈ ਬੇਨਤੀ ਕਰਨ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰ ਕੇ ਅਦਾਲਤ ਦੇ ਅਮਲੇ ਨੂੰ ਿੱਠ ਕਰਵਾਓ ਤੇ ਇਸ ਲਈ ਇਸ ਨੂੰ ਜਿਸ ਦੇ ਸਖਰ ਉਤੇ ਸੱਤੀ ਸ਼ੁੱਪਰਕ ਿੱਠਕਾਰੀ ਦਾ ਇਸਤੇਮਾਲ ਕਰੋ।

Portuguese/Português: Você tem direito a um intérprete gratuitamente. Para solicitar um intérprete, informe à nossa equipe usando os dados de contato mostrados na parte superior deste aviso.

Somali/Somaali: Waxaad xaq u leedahay in lagu turjumo lacag la'aan ah. Si aad u codsato turjumaanka, fadlan u sheeg maxkamadda shaqaalaha adiga oo isticmaala macluumaadka ciwaanka kor lagu siiyay ee ogeysiiskaan.

Haitian Creole/Kreyòl Ayisyen: Ou gen dwa resevwa sèvis yon entèprèt gratis. Pou mande pou yon entèprèt, tanpri fè manm pèsònèl tribinal la konnen lè ou sèvi avèk enfòmasyon an yo te bay ou nan tèt avi sa a.

French/Français : Vous avez le droit de bénéficier gratuitement de l'assistance d'un interprète. Pour en faire la demande, veuillez en informer le personnel du tribunal à l'aide des coordonnées indiquées en haut de page.