

PRE-CANVASS NOTICE

The Beaver County Board of Elections will begin the pre-canvass of Absentee and Mail-in Ballots from the May 16, 2023 Municipal Primary on Tuesday, May 16, 2023 at 7:00 a.m. in the multi-purpose room located in the courthouse.

Beaver County Board of Elections

Dale Fouse, Judge

Deborah Lancos DeCostro, Judge

Laura Tocci, Judge



## BEAVER COUNTY BUREAU OF ELECTIONS

### **Authorized Representatives: Pre-Canvass and Canvass of Votes**

Other than Board of Elections personnel, those permitted to be present for the pre-canvass and canvass of election results are limited to candidates, representatives of candidates, parties, and bodies pursuant to 25 P.S. § 2650 and 25 P.S. § 3146.8 of the Pennsylvania Election Code.

Any party or political body or body of citizens which is entitled to have watchers at any primary or election may appoint an authorized representative to be permitted to remain in the room where pre-canvassing occurs. Pursuant to state law, no person observing, attending or participating in a pre-canvass meeting may disclose the results of any portion of any pre-canvass meeting prior to the close the polls.

Every candidate may be present in-person. If unable to be present, candidates may appoint an authorized representative who shall be permitted to remain in the room where pre-canvassing occurs. Pursuant to state law, no person observing, attending or participating in a pre-canvass meeting may disclose the results of any portion of any pre-canvass meeting prior to the close the polls.

Acknowledging that the time to pre-canvass and canvass may take extended periods of time, alternate authorized representatives may be appointed. But only one person will be permitted at a time. As a result, we encourage those appointing authorized representatives to consider scheduling those individuals for set times to make the process easier. Due to the need for preparation, requests for authorized representative letters must be submitted prior to the beginning of the pre-canvass session in order for appropriate resources and instructions to be provide. Correspondence designating individuals as authorized representatives will be sent to the requester via e-mail when processed, along with additional instruction on processes for Election Day.

**Those entitled to an authorized representative must email [elections@beavercountypa.gov](mailto:elections@beavercountypa.gov) with the name of each appointed representative and the person's residential and email addresses.** The request should also provide contact information including name, email address and telephone number for the party leader or candidate should additional information be needed, or questions related to the appointment require answering. Representatives must be registered voters of the commonwealth of Pennsylvania.

### **For anyone participating in the Pre-Canvass or Canvass as an observer, please note the following:**

- Representatives will be required to present their correspondence at the Beaver County Courthouse for admittance (Annex Door at rear). Once signed in, all individuals will need to go through security screenings in order to be admitted.
- Representatives must observe any and all safety and security guidelines in place, including health and safety orders and requirements that they be escorted when traveling to and from designated areas.
- Representatives must remain within the physical area(s) designated for representatives. Should the number of representatives requesting to be present in the area(s) at any given time exceed the number consistent with distancing guidelines, in-person viewing may be adjusted to a rotating basis.
- Representatives may not disrupt or interfere with staff completing the pre-canvass and canvass. They shall also not be able to take photographs, video and/or audio recordings, or use cell phones inside the observation area during the pre-canvass or canvass.
- **Violators of any of these terms will be removed and have their eligibility revoked.**