

SALARY BOARD MINUTES

Wednesday, October 15th, 2025

9:30 A.M.

MEMBERS PRESENT: Chairman Camp, Commissioner Manning, Commissioner Amadio, Controller Longo

ABSENT:

OTHER'S PRESENT: Garen Fedeles, Solicitor
Nathan Morgan, Assistant Solicitor
Tammy Jones, Human Resources
Bernadette Atterbury, Human Resources
Samantha Hawk, Payroll
Sandie Egley, Treasurer
Pamela Hupp, Treasurer
Dan Colville, Department of Public Works
Ben Zorich, Controller
Sonia Joseph, Controller
Dee Hulme, Controller

Chairman Camp called the voting meeting to order at 9:30 a.m.

VISITORS: None

APPROVAL OF SEPTEMBER 16, 2025 SALARY BOARD MINUTES

Commissioner Manning made a motion to approve the September 16, 2025 Salary Board Minutes. Controller Longo seconded the motion. All Ayes. Motion **CARRIED**.

Unless otherwise indicated, effective date will be the beginning of the payroll cycle 10/26/2025.

1. Human Resources -Tammy Jones

- a. On September 16th Salary Board Agenda, a request was made from Behavioral Health, Lisa McCoy, to change the title for position #5270-1334 from Union Social Service Aide II to Union Social Service Aide I, at the grade step of 25A at \$34,468.41. After the TA (Tentative Agreement) was approved, the grade and step should be 26A at \$35,589.45.

Chairman Camp made the motion to accept. Commissioner Manning seconded the motion. Director Jones stated that this was just correcting salary from the last meeting. All Ayes. Motion **CARRIED**.

2. TREASURER-Sandie Egley

- a. Motion to create one (1) Full-Time Non-Union Fiscal Assistant at a salary of \$45,000.00 effective 1/1/2026.

Treasurer Egley made the motion to accept. Treasurer Egley stated this position is necessary to fulfill her mandatory statutory duties under the PA County Code and the Treasurer has specific nonvaluable statutory responsibilities including receiving custody of all county funds, investment county funds, tax collection and distribution reconciliation and issuances of various licenses. She states the tax collection in her office cannot perform the legal duties with the current staff and the additional position is necessary.

Commissioner Manning seconded the motion. Controller Longo asked if Pam and Patrick did most of the reconciliations and what the goal is moving forward, if the new person is going to do all of the reconciliations. Treasurer Egley stated the new person will do the majority of the reconciliations. Controller Longo inquired about what accounts the new person would not do, clarifying that if the new person did not take over the three difficult and lengthy accounts then it would not fix the issue of being behind on reconciliations. Treasurer Egley stated the new person would be taking over these bigger accounts. Controller Longo asked if they would only be doing reconciliations or would they be doing other things. Treasurer Egley stated they would be doing all of the work that comes with the reconciliation. Controller Longo inquired if the complexity increasing is why Pam, Val, and Patrick can no longer keep that as part of their duties. Treasurer Egley stated that Patrick does hotel and Second Deputy Val does more transactions and only assists reconciliations when Pam asks. Pam states that their regular duties do not include reconciliations. Controller Longo agreed, stating that Diane and Jim have done their reconciliations many times. Chairman Camp asked who did the reconciliations before Pam. First Deputy Hupp stated it was a team effort between Rhonda and CB. Chairman Camp also asked if recently, departments were now asked to deposit their own stuff in the banks and that it doesn't go to the Treasurer's Office anymore. First Deputy Hupp stated that most of the departments do that but some departments were asking them to hand carry their deposits to the bank. Chairman Camp clarified that this was put into their budget request. Treasurer Egley confirmed. Chairman Camp stated that he spoke with Corey, and he will not be recommending to the Board of Commissioners that they approve any new hires until the new budget is passed. Commissioner Manning asked if Treasurer Egley had someone in mind who she would slide into this vacancy. She stated she did not know who would apply internally.

Ayes-Commissioner Manning and Treasurer Egley. Nays-Chairman Camp, Commissioner Amadio, and Controller Longo. Motion **NOT CARRIED**.

Treasurer Egley asked for specific reasons as to the denial. Chairman Camp stated the Financial Administrator has recommended that they do not approve any new hires until the budget has passed for 2026.

- b. Motion to re-open position #1102-4245 and #1102-4246 Non-Union Temporary Irregular Part-Time Clerk, and position #1102-5117 Non-Union Temporary Part-Time effective 12/15/2025 to 4/10/2026 at an hourly rate of \$13.55 per hour.

Treasurer Egley made the motion to accept. Controller Longo seconded the motion. Controller Longo inquired if these were the seasonal workers. Treasurer Egley confirmed. Controller Longo wanted to verify that the hourly rate was correct. Solicitor Fedeles stated that they were non-union positions that come every year so the hourly rate would be the same as last year. All Ayes. Motion **CARRIED**.

3. DEPARTMENT OF PUBLIC HEALTH-Dan Colville

- a. Request to re-open position #4550-958 MT-4 Maintenance at an hourly rate of \$32.03 per hour.

Director Colville stated that this position was last held by Jack Hogue who passed in 2021. He currently has two mechanics to maintain the county's entire fleet of vehicles including DPW'S equipment, mowers, and equipment throughout the county. Director Colville stated they are getting backed up and this creates safety concerns.

Commissioner Manning made the motion to accept. Chairman Camp seconded the motion to open it up for discussion. Controller Longo stated that in November of 2023 Director Colville asked to create the position of Maintenance Supervisor due to safety issues in the garage; January 2024 the position was never filled and Mark and Connie could take on the responsibilities and both got 8% raises, with Mark being the Supervisor of the garage and take care of the safety issues and Connie handling all the ordering for the garage; now, Director Colville wants to create a position for the same reasons and would like to know that if approved if Mark and Connie are giving up their raises. Director Colville stated that Connie will continue to do what she does but she does not go back in the shop and work on vehicles. Director Colville clarified that he was not requesting a Supervisor position. Controller Longo stated that the reasoning is the same as before, safety and only two guys. Controller Longo wanted to know why the issue isn't fixed if Mark was given a raise to fix the issue. Director Colville stated that Mark is his assistant and is not hands on. Chairman Camp wanted to verify if this position is a new position or if it just re-opening a current position. Director Jones stated it is a new position. Chairman Camp stated that until a budget is formed and get Corey's recommendation, they should not create any new positions.

All Nays. Motion **NOT CARRIED**.

OTHER BUSINESS: None

ADJOURNMENT:

Commissioner Manning made a motion at 9:52 a.m. to adjourn the meeting. Controller Longo seconded the motion. All Ayes. Motion **CARRIED**.

A handwritten signature in black ink, appearing to read 'M. Longo', written over a horizontal line.

MARIA LONGO, SECRETARY